

anthem

community council

Meeting of the Board of Directors
Wednesday, February 25, 2026
Anthem Civic Building, 3701 W Anthem Way, Community Room

6:30 p.m.
Open Session

The Board of Directors will be meeting in executive (closed) session starting at 5:00 p.m. pursuant to A.R.S. Section 33-1804 (A) (1) (4).

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ESTABLISH QUORUM

4. CONSENT AGENDA/APPROVAL

All items listed under the Consent Agenda are considered to be routine by the Board and may be approved/accepted by one motion with a voice vote.

A. Adopt Agenda

B. Approve Meeting Minutes - January 28, 2026

Documents:

[-01-28-2026 OPEN SESSION MINUTES DRAFT.PDF](#)

5. PRESENTATIONS/AWARDS/ANNOUNCEMENTS

A. Daisy Mountain Fire and Medical Presentation

Documents:

[- 5A INFORMATION BRIEF - DAISY MOUNTAIN FIRE AND MEDICAL PRESENTATION.PDF](#)
[- ACC PRESENTATION - PHOENIX REGIONAL AUTOMATIC AID SYSTEM OVERVIEW.PDF](#)
[- ACC PRESENTATION SUMMARY FEB 25 2026.PDF](#)

6. STAFF REPORTS AND FINANCIALS 2-25-2026

Documents:

[- 6 STAFF REPORTS AND FINANCIALS 2-25-2026.PDF](#)

7. COMMITTEE UPDATES AND ACTION ITEMS

A. Update from the Finance Committee

This is a standing monthly agenda item during which the Finance Committee Chair reports on the Committee's activities.

Documents:

[-INFORMATION BRIEF - UPDATE FROM THE FINANCE COMMITTEE.PDF](#)

B. Update from the Anthem Business Support Committee

Documents:

[- INFORMATION BRIEF-UPDATE FROM THE ANTHEM BUSINESS SUPPORT COMMITTEE.PDF](#)

C. Accept Committee Reports

8. OLD BUSINESS

A. Growth Committee Extension Discussion

Documents:

[- 8A INFORMATION BRIEF-GROWTH COMMITTEE EXTENSION DISCUSSION.PDF](#)

9. NEW BUSINESS

A. Review of Bylaws and Code of Conduct Discussion

Documents:

[- 9A INFORMATION BRIEF-REVIEW OF BYLAWS AND CODE OF CONDUCT DISCUSSION.PDF](#)
[- CHDB MEMO BYLAWS AND CODE OF CONDUCT.PDF](#)

10. FUTURE BOARD AGENDA ITEMS

This agenda item allows board members to discuss future agenda items. For an item to be added to a future agenda, the support of two board members is required.

Documents:

[INFORMATION BRIEF-FUTURE BOARD AGENDA ITEMS.PDF](#)

11. OPEN DISCUSSION

Those wishing to make a comment about matters that are not on the agenda can do so during this agenda item. Those wishing to provide comment about specific agenda items should do so during those particular agenda items. Parties interested in providing comment on agendized and non-agendized items must complete a Question/Comment Form prior to the start of the meeting and submit it to the Recording Secretary.

Documents:

[PUBLIC COMMENT FORM.PDF](#)

12. ADJOURNMENT

MINUTES

Members Present:

Dino Cotton, Chair
Cody Curl, Vice Chair
Laura Hartman, Secretary
Bob McKenzie, Director
Barb Patterson, Director
Mark Barbee, Director

Members Absent:

Dave Duckworth, Treasurer

Others Present:

Aaron Baker, Executive Director
Scott Newell, Director of Programs & Aquatics
Mike Krask, Director of Parks, Facilities & Construction
Steven Dinkoski, Communications Director
Dana Morgan, Human Resources Generalist
Dee Nortman, Director of Finance
Kevin Foster, Projects Manager
Jonathan Ebertshauser, Legal Counsel
Michelle Taylor, Legal Counsel
Gay Johnson, Recording Secretary

1. CALL TO ORDER

Chair Dino Cotton called the meeting to order at 6:32 p.m. and recognized those in attendance.

2. PLEDGE OF ALLEGIANCE was led by Vice Chair Cody Curl

3. ESTABLISH QUORUM

Chair Cotton established a quorum with six Board members present.

4. CONSENT AGENDA/APPROVAL

Director McKenzie made a motion to adopt the consent agenda, including approval of the November 19, 2025 meeting minutes. Director Curl seconded. Voting took place; the motion passed unanimously.

5. PRESENTATIONS/AWARDS/ANNOUNCEMENTS

A. 2025 Vendor of the Year Presentation

Executive Director Baker announce DLC Resources as the 2025 Vendor of the Year in recognition of their exceptional partnership and outstanding contributions to our community. Chair Cotton, Executive Director Baker and Director of Parks, Fields and Construction Michael Krask presented an engraved plaque to Branch Manager Mike Rasmussen, and Field Manager Bill Redford for their collaborative efforts with the ACC and their alignment with our values.

B. Growth Committee Presentation and Recommendations

Chair Cotton introduced the committee members and turned the presentation over to Jon Parsons with a brief presentation on the TSMC & Halo Vista Research Briefing. At the end of the presentation Mr. Parsons expressed that the committee members are happy to contribute and help. Mr. Parsons suggested making this part of a standing committee perhaps combining the business aspect of it with the development aspect. Committee members were recognized for their efforts. Chair Cotton expressed his appreciation for their efforts, the information shared, then read the recommendation **to accept and archive the findings, presentations, and deliverables for the Anthem Growth Committee as foundational planning resources to guide future growth-related initiatives, strategic development discussions and engagement with regional partners and developers. This includes the adoption of the AGC's final report, Riverside Proposal, GIS overlays, and financial feasibility studies as official reference materials to support both internal planning and external collaboration. The Council retains the ability to seek advisory input from the current or former Committee members as needed to support future growth-related planning or engagement efforts. Director McKenzie moved to accept the recommendation. Vice Chair Curl seconded. Voting took place; the motion passed unanimously.**

6. STAFF REPORTS/FINANCIALS

A. Executive

Executive Director Aaron Baker provided information on the Board of Directors Elections, an ACC Board email vote on Resolution 2025-R-21-First Amendment to ABSC Charter was passed unanimously, update on the North Valley Library, Anthem Neighborhood Watch is still looking for leadership, and Community Center Locker Room update.

B. Business Services

Executive Director Aaron Baker provided a brief overview of Commercial Compliance activities.

C. Human Resources

Human Resources Generalist Dana Morgan provided a snapshot of the workforce, training and development, and future projects, as well as employee relations and teambuilding activities.

D. Programs

Director of Programs & Aquatics Scott Newell provided highlights from the posted documents supporting the open meeting including upcoming Aquatics, events and classes in Sports & Fitness, Parks/Fields and Security updates, events and classes in Youth/Family Programs.

E. Parks, Facilities and Construction

Director of Parks, Facilities and Construction Michael Krask gave the report from the posted documents supporting the open meeting on Facilities, Landscaping, Parks, and Construction projects completed, in progress, and upcoming.

F. Capital Projects

Director Krask continued with an update on Capital projects for the Dog Park modifications in progress, update on the Liberty Bell Park Facilities Master Plan working group recommendations to be presented as an agenda item and resurfacing existing Pickleball courts reserve project update scheduled for May.

G. Financials

Director of Finance Dee Nortman provided a summary of 2025, noting it is a preliminary year-end report, pending year-end adjustments and audit review in February. Full disclosure financial statements are posted at anthemcouncil.com as part of the documents supporting the open meeting.

H. Special Events and Communications

Communications Director Steven Dinkoski provided a report on Special Events and Communications from the posted documents supporting the open meeting.

Director McKenzie made a motion to accept the Staff and Financial reports with sincere thanks of the Board. Director Barbee seconded. Voting took place; the motion passed unanimously.

7. COMMITTEE UPDATES AND ACTION ITEMS

A. Update from the Finance Committee

Director of Finance Dee Nortman provided the update, in Finance Committee Chair Duckworth absence, Director McKenzie attended in his place for their meeting on January 27. The committee viewed the financials, investments were reviewed with the adviser and briefly reviewed the audit schedule.

B. Update from the Growth Committee

Chair Cotton provided since the members presented this evening the committee is done.

C. Update from the Anthem Business Support Committee

Co-Chair McKenzie provided the update of their first meeting on January 8 with ideas from the members and a briefing from Executive Director Baker on signage with differences between ACC, city and county rules. The next meeting will be February 5.

Director McKenzie made a motion to accept the Committee reports. Secretary Laura Harman seconded. Voting took place; the motion passed unanimously.

8. OLD BUSINESS

A. Liberty Bell Park Facilities Master Plan Project

Project Manager Kevin Foster provided a working committee, with Director Patterson, Director Barbee and four residents, met three times in December to discuss options in six areas of the park to improve from the posted documents. Discussion took place on the different areas, the use of astroturf sparingly to accompany shade, struggles of grass under trees, consideration of shade structures and trees to be trimmed or addressed. Chair Cotton proposed to receive the working group recommendations and defer action to a future meeting. Director Barbee inquired as to the original budget. Mr. Foster stated it is \$500,000. **Director Barbee made a motion to accept, but with sticking within the budget of \$500,000 from what is here, asking to limit artificial turf as you can and stay at or under budget.** Mr. Baker clarified that the money is coming from two separate funds, enhancement and reserve. Director Barbee asked for an estimate of what would be allotted from the list to each of the funds. Chair Cotton suggested that the board is well withing their rights to defer a month in order to come up with a refined model and look at this next month. Director Barbee withdrew his motion. Vice Chair Curl verified with Mr. Foster that the start of the project would be post summer. **Vice Chair Curl made a motion to come back after we have sat on this a month and let us have further action next meeting so that we can review this, look over the budget, have something we're all with and then move forward and know this will be after the summer season. Director McKenzie seconded.** Director Patterson stated she will be absent from the February meeting and after spending much time with the group would like to come back with some options for discussion and in March have a vote. **Vice Chair Curl adjusted her motion to move this out into the March session. Director McKenzie seconded.** Chair Cotton opened the discussion up to those in attendance. Resident Shari Miller voiced her opposition as one of the original members of the Facility Master Plan Project and that when the board decided in 2023 to remove the Hastings Field project that the committee would not have voted to move forward with only Liberty Bell as the Hasting Field proposal included meaningful communitywide improvements to benefit the entire community, not just residents living near the park. Reserve funds should be used to refresh and maintain existing equipment, but enhancement funds should not be used for this project as it is a maintenance project. Chair Cotton appreciated the opinion and added that there had been much prior adversity and public opinion, but this is a well thought out process that took public feedback, created a committee, had open participation between board members, staff and public opinion, with a refined version brought before the Board. He also provided that the feedback

and opinion is appreciated and that the board will take that into consideration. With no other comment Chair Cotton asked for a vote. **Voting took place; the motion passed unanimously.**

B. Resolution 2026-R-01 - Community Center Locker Room ERV Modification

Director of Parks, Facilities and Construction Michael Krask provided a summary of the status of the remodel of the current contractor, separate the ERV to be replaced and then competitively bid the environmental controls system. The recommendation is to accept the proposal for an amount not to exceed \$53,268, the actual proposal is \$38,268 with a \$15,000 contingency to be used only if necessary. **Director McKenzie moved to accept the recommendation. Director Patterson seconded.** Chair Cotton opened up for discussions from the Board and the public. Seeing no comments, he moved directly to vote. **Voting took place; the motion passed unanimously.**

C. Upcoming Facilities Master Plan Process

Executive Director Baker highlighted the six-phase approach to the next plan from the posted documents supporting the open meeting. Director Patterson inquired about the professionals that would be asked to review the projects and voiced concern regarding the expense. Mr. Baker provided it would either be an engineer, architect or landscape architect, depending on the nature, ideally a firm with a broader range of capabilities to deliver consistent answers to inject some objectivity and professional opinion and bring it back to the board for consideration. Chair Cotton inquired as to how submittals would be accepted. Mr. Baker highlighted that there will be a packet developed with the process outlined open to residents and staff. Chair Cotton called upon public comment. Resident Bridget Clemens expressed concern about safety, suggesting a place for a bicycle track to safely drive their bikes and off the street. Chair Cotton provided that the ACC has very little land to develop, a certain amount of land is allocated to natural area open spaces by the Army Corps of Engineers and the plan moving forward is to upgrade the existing amenities. Secondly, the ACC would bear a significant amount of responsibility and require the community to be heavily insured. He encouraged to contact state legislature and the governor to control and regulate the electric bicycle epidemic. Realistically for a project of this type, to find a person who owns land who would be willing to take out an insurance policy to protect themselves to build a track, charge kids and take on the insurance risk. Mr. Baker added that the consideration of noise, risk financial burden to the community for that type of activity. Resident Sylvia expressed concern for safety inquiring about the possibility of signs posted in the smaller neighborhood pocket parks to curtail destructive activities, similar to the main park. Mr. Baker provided that the neighborhood parks are underneath the HOA, but he will pass along the comment to the HOA's. Chair Cotton also encouraged contacting the police, as they are required to respond, and, in his opinion, corrections will need to be made at the legislation level to create regulations to require bicycles to be registered. Chair Cotton then asked for a motion. **Vice Chair Curl moved to approve the Upcoming Facilities Master Plan Process. Director McKenzie seconded. Voting took place; the motion passed unanimously.**

9. NEW BUSINESS

A. Resolution 2026-R-02 – Professional Cleaning and Janitorial Services Contract

Executive Director Baker highlighted information from the posted documents supporting the open meeting, with five vendors submitting proposals that were analyzed by staff, ultimately three were invited for interviews. Staff recommends Desert Oasis Commercial Cleaners based upon their qualifications, references, responsiveness, competitive pricing, understanding of the ACC needs and quality of expectations and to extend a contract for 2026 and 2027. Director Barbee inquired as to why we went away from MJ Maintenance Services. Mr. Krask provided that during the last procurement process they declined to bid. **Director McKenzie moved to accept the recommendation. Director Hartman seconded.** Chair Cotton opened the discussion from the board. Director Barbee expressed his concern over upcoming project expenses and that with the history of the previous provider MJ was the lowest of the three bids. Mr. Krask provided that the consideration was not only price but expectations and services provided, which are met with the current provider Desert Oasis. Vendor Aerin Jacob, stating he is a vendor who voluntarily left after 10 years with the ACC, was called back to offer a proposal for janitorial, voiced his concern of being the lowest bid and the two highest bidders are not independent competitors that self-perform their work, subcontract out and undermines the competitive nature of the RFP process. Director Patterson inquired as to the reason they would want to return to work with the ACC after walking away. Mr. Jacob provided since the beginning of the process to the present that he questioned the decision when the two bidders are subcontractors of each. Mr. Baker provided that internal discussions about those very points had occurred, staff were aware and that played into the process. **Voting took place; the motion passed by a vote of 4-1 (Director Barbee opposed, Director McKenzie abstained).**

B. Resolution 2026-R-03 –Community Center Pool Coping Stone Contract

Director of Programs and Aquatics Scott Newell provided background from the posted documents supporting the open meeting, previously discussed, with the sole-source for the coping stones and proposals for the lap pool and waterpark. Director Patterson inquired about the projected life. Mr. Newell provided 20-25 years. With no other comments, Chair

Cotton asked for a motion. **Director McKenzie moved to accept the recommendation. Director Barbee seconded. Voting took place; the motion passed unanimously.**

C. Review of Bylaws and Code of Conduct Discussion

Director McKenzie requested that this agenda item be deferred to the next meeting, with the absence of Treasurer Duckworth who was one of the requesters. With no objections, Chair Cotton tabled the discussion to the next meeting.

D. Resolution 2026-R-04 – Property Fund

Director of Finance Dee Nortman provided background of the discussion started by the Finance Committee to create a new fund that would house the fixed assets and related depreciation in a separate fund. This would keep the consolidated financials the same and move items out of the operating fund for clearer understanding and transparency. Commonly used in larger communities for that reason and also keeps the balance sheet from appearing over-inflated, effective December 31, 2025 and in place for the annual audit. Director McKenzie commented that this a well thought out and necessary for transparency. With no other comments, Chair Cotton asked for a motion. **Director McKenzie moved to approve the recommendation. Vice Chair Curl seconded. Voting took place; the motion passed unanimously.**

E. ACC Strategic Pillars and Priorities

Executive Director Baker provided an update from the previous presentation on the ACC Strategic Pillars and Priorities from the posted documents supporting the open meeting, stating four priorities were added under the existing pillars. Chair Cotton suggested some future amendments to Regional Growth pillar, possibly tied to another pillar and add a new pillar or just stick with three.

10. FUTURE BOARD AGENDA ITEMS

Director McKenzie proposed that Mr. Parson’s suggestion that the duties of the Growth Committee be merged into or set up as a standing committee should be a discussion item for the February meeting. Director Barbee agreed. Chair Cotton clarified that it will be for discussion in February for possible action in March.

11. OPEN DISCUSSION

Chair Cotton called upon a comment form submitted via email by resident Joseph Schmid. With no response and no further comments, he moved directly to the next item.

12. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:47 p.m.

Respectfully Submitted,

Laura Hartman, Secretary
On Behalf of the Anthem Community Council Board of Directors

Information Brief ACC Board of Directors



Open Session Agenda Number 5A

CONTACT:	Steve Dinkoski, Communications Director
MEETING DATE:	February 25, 2026
AGENDA ITEM:	Presentation – Daisy Mountain Fire and Medical

LINKAGE TO STRATEGIC PRIORITIES

- Organizational Leadership – Ensure a well-trained and professional board and staff
- Operational Excellence - Manage community resources with care and pride.

PREVIOUS BOARD ACTION/ACTIVITY

Monthly	Monthly
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ISSUE SUMMARY/DESCRIPTION

Daisy Mountain Fire and Medical Fire Chief Brian Tobin will provide a presentation about the Phoenix Regional Automatic Aid System.

ATTACHMENTS

- ACC Presentation – Phoenix Regional Automatic Aid System Overview
- ACC Presentation Summary Feb 25 2026

Phoenix Regional Automatic Aid System Overview

Presented by: Daisy Mtn Fire & Medical Fire Chief Brian Tobin

February 2026



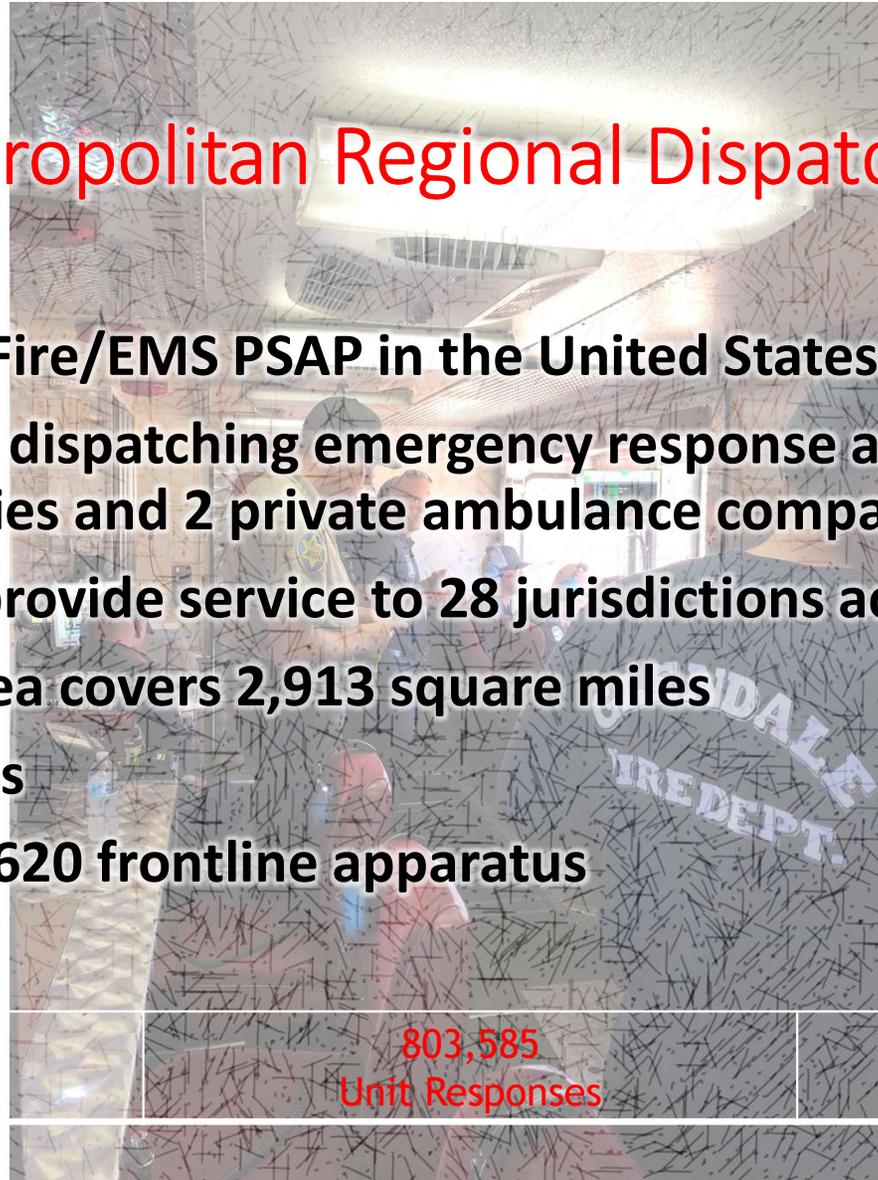
Phoenix Metropolitan Regional Dispatch Center

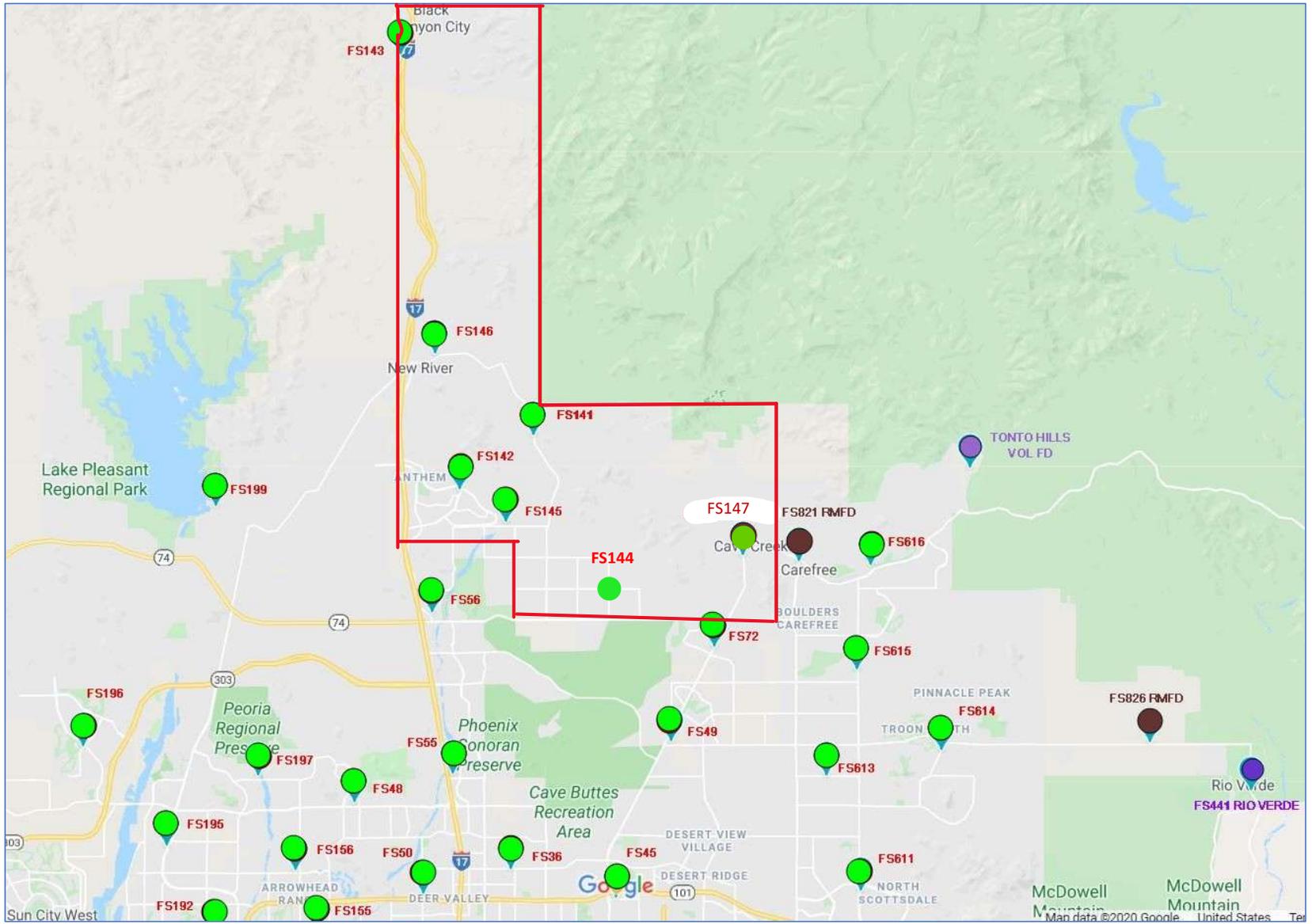
- **Second largest Fire/EMS PSAP in the United States**
- **Responsible for dispatching emergency response apparatus for 21 fire/EMS agencies and 2 private ambulance companies**
- **These entities provide service to 28 jurisdictions across 4 counties**
- **Total service area covers 2,913 square miles**
- **170 Fire Stations**
- **Approximately 620 frontline apparatus**
- **Key Metrics**

496,561
Total Incidents

803,585
Unit Responses

•1 min 24 sec (90th PCT)
Call Processing Time





DMFD Fire Station 144

2402 E Cloud Road



NORTH 24TH STREET VIEW



PUBLIC LOBBY PARKING VIEW

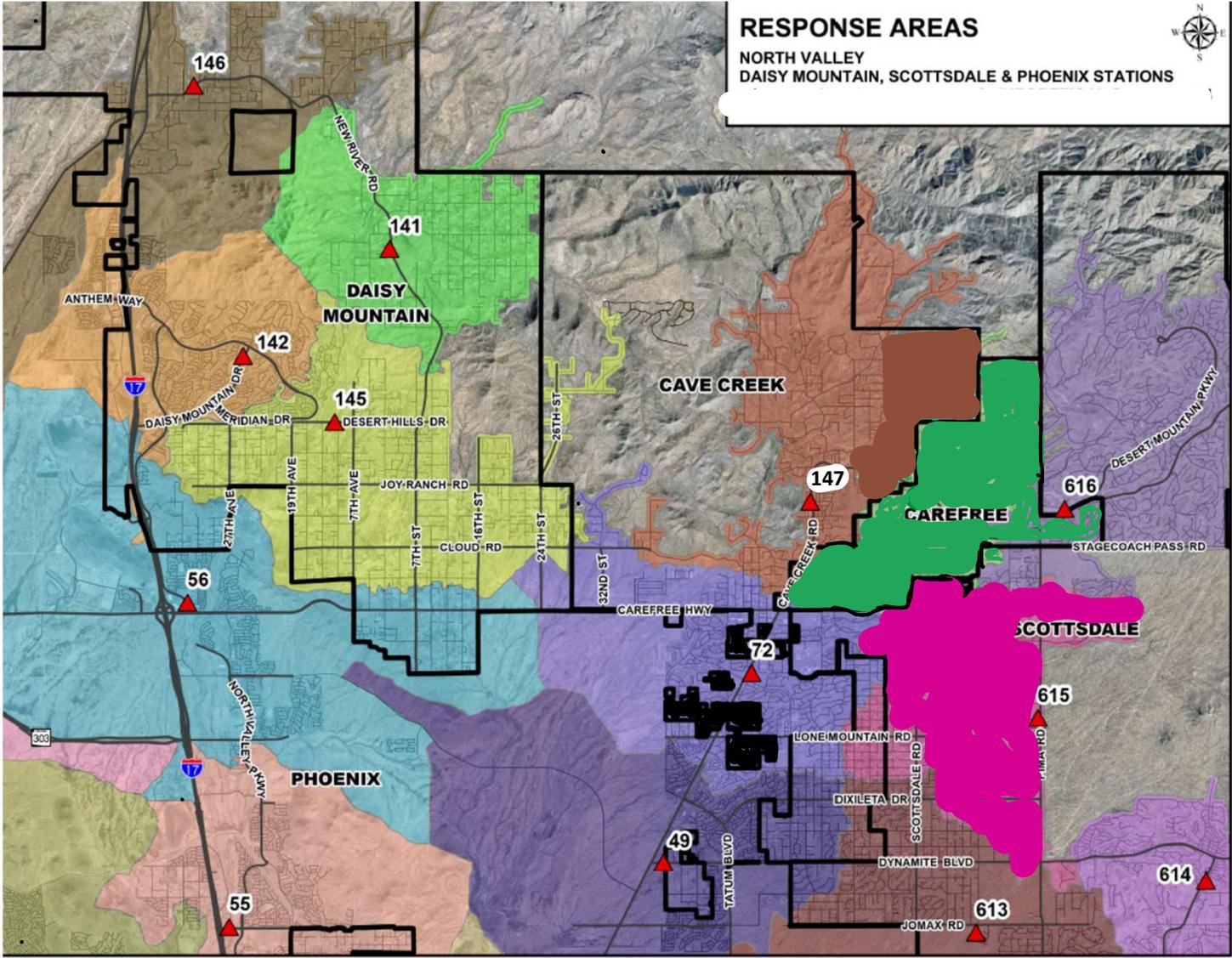


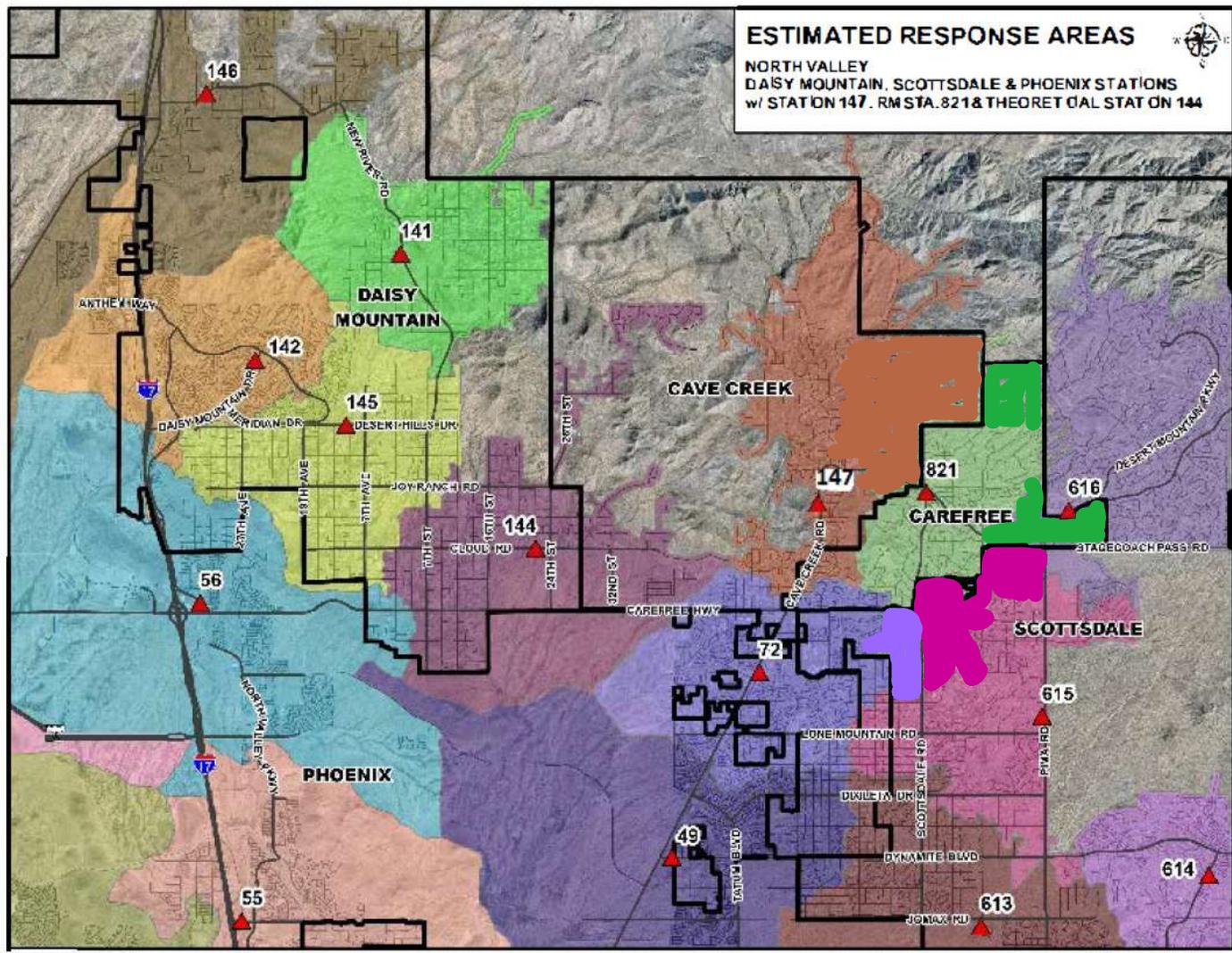
STAFF ENTRY VIEW



RESPONSE AREAS

NORTH VALLEY
DAISY MOUNTAIN, SCOTTSDALE & PHOENIX STATIONS









Heavy Rescue 144



Engine 144



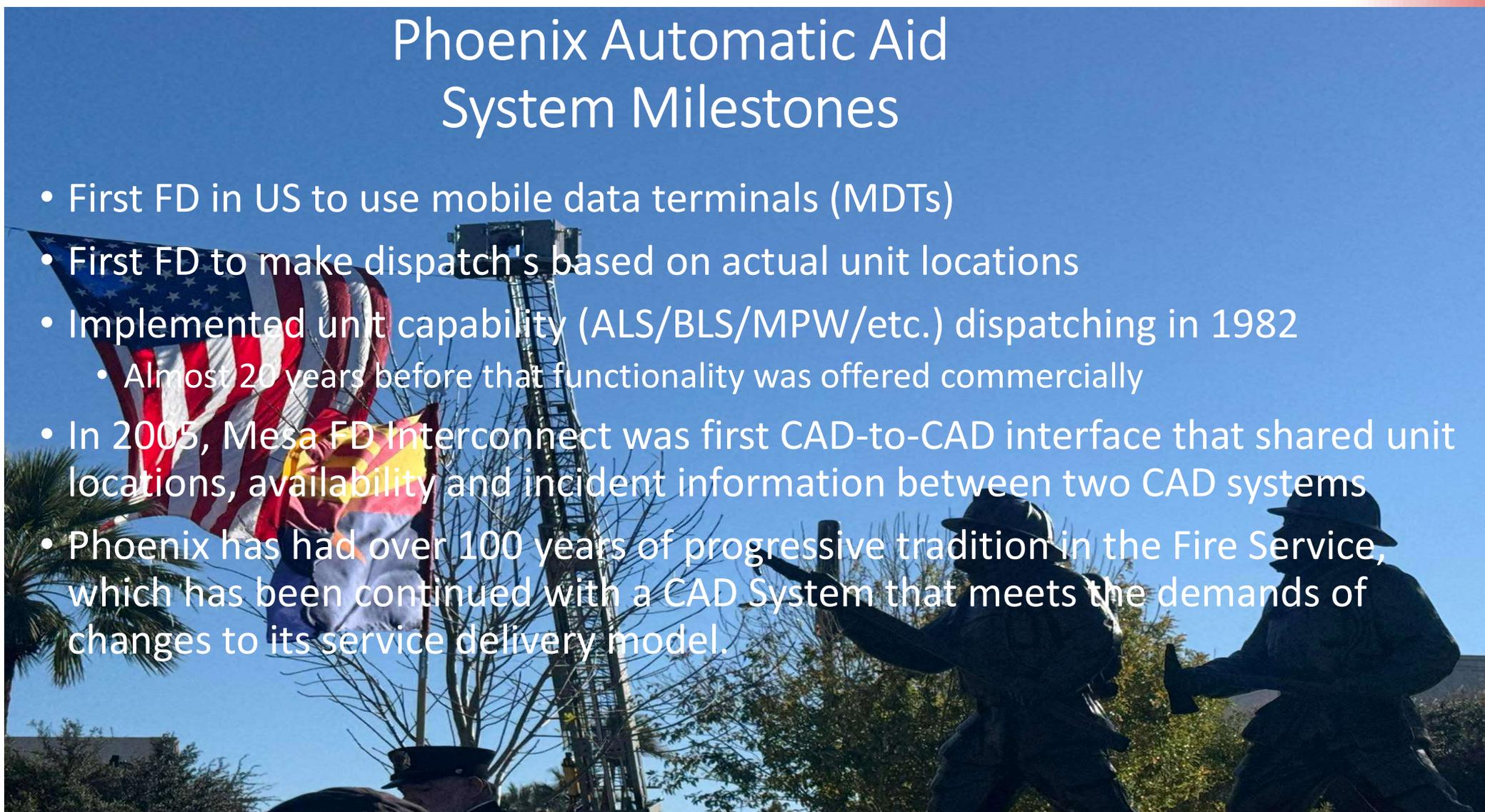
Automatic Aid Regional Partner Start Dates

Start Date	Jurisdiction
1982	Glendale
1982	Tempe
1987	Peoria
1988	Tolleson
1989	Laveen
1990	Sun City
1991	Daisy Mountain
1994	Sun City West
1994	Guadalupe
1995	Avondale
1996	Sun Lakes
1998	El Mirage

Start Date	Jurisdiction
1998	Surprise
1999	Goodyear
2001	Chandler
2001	Buckeye
2001	Buckeye Valley
2005	Scottsdale
2007	Paradise Valley
2007	Maricopa
2010	Harquahala
2017	Tonopah
2017	Wittmann
2020	Black Canyon City

Phoenix Automatic Aid System Milestones

- First FD in US to use mobile data terminals (MDTs)
- First FD to make dispatch's based on actual unit locations
- Implemented unit capability (ALS/BLS/MPW/etc.) dispatching in 1982
 - Almost 20 years before that functionality was offered commercially
- In 2005, Mesa FD Interconnect was first CAD-to-CAD interface that shared unit locations, availability and incident information between two CAD systems
- Phoenix has had over 100 years of progressive tradition in the Fire Service, which has been continued with a CAD System that meets the demands of changes to its service delivery model.



Automatic Aid Since 1976

- A. Standard Automatic Dispatch. The Participants executing this Agreement agree to dispatch their respective assigned fire department/district units on an automatic basis. The Computer Aided Dispatch and Automatic Vehicle Locator system will automatically determine the closest available, most appropriate unit(s) regardless of jurisdictional boundaries. Each jurisdiction agrees that such unit(s) will respond.

PHOENIX REGIONAL
STANDARD OPERATING PROCEDURES

MUTUAL AID RESPONSE AND OPERATIONS

M.P. 205.17

11/24-R

Page 1 of 7

PURPOSE

The purpose of this procedure is to provide a standard and acceptable practice for all Phoenix Regional Automatic Aid Partners with Mutual Aid assistance to fires, medical emergencies, hazardous materials incidents, technical rescues, and other types of emergency incidents that are within the scope of services provided by the partner fire departments with written formal agreements.

DEFINITIONS

Mutual Aid is defined as, any Fire Department emergency response and/or incident mitigation assistance provided by one jurisdiction to other jurisdictions when no formal Automatic Aid agreement has been instituted. Any Mutual Aid assistance provided will be the result of a formal request for assistance from one jurisdiction to the other jurisdiction. Requests for mutual aid can be refused by any requested agency.

Automatic Aid System Tenets

- All Participants must be part of a **Regional Dispatch System**
- The Computer Aided Dispatch and the required Automatic Vehicle Locator system will automatically determine the closest available, most appropriate unit(s) regardless of jurisdictional boundaries.

Automatic Aid System Tenets

Fire Fighter Safety

- The Dispatch System relies on a consistent and preplanned **radio system** with multiple tactical radio frequencies.
- Participants are required to provide for their **individual needs** to ensure consistent, interoperable and safe communications not only within their jurisdictional areas, but within the entire Automatic Aid System. (Carry over their radio channels to the system)
- All Participants must also be a member of the **Regional Wireless Cooperative** for radio system connectivity.

The background of the slide features a photograph of firefighters at an emergency scene. In the foreground, the silhouettes of two firefighters in full gear are visible against a bright blue sky. To the left, an American flag is flying. In the center, a fire truck's aerial ladder is extended upwards. The overall scene is brightly lit, suggesting a clear day.

Automatic Aid System Tenets

Fire Fighter Safety

- All Participants will use **standard command procedures** for efficient management of the emergency and for the **safety of firefighters** through the use of standard terminology, reporting relationships, and support structures.
- The standard operating procedures adopted for use by all Automatic Aid Participants is the Phoenix Fire Department's "Bret Tarver" Manual, Volume 2.

Automatic Aid System Tenets

Fire Fighter Safety

- Command Officers that function in an Operational response capacity, attend at least 50% of the **Command Officer training** curriculum offered at the Phoenix Fire Department Command Training Center.
- To ensure safety, participants shall use an **Incident Safety Officer System** that will follow NFPA Standard 1521.



Automatic Aid System Tenets Fire Fighter Safety

Participants shall maintain an inventory of **compatible equipment**, including hoses, couplings, pump capacity, communications equipment, and will maintain the minimum standard amount of equipment on each type of apparatus.



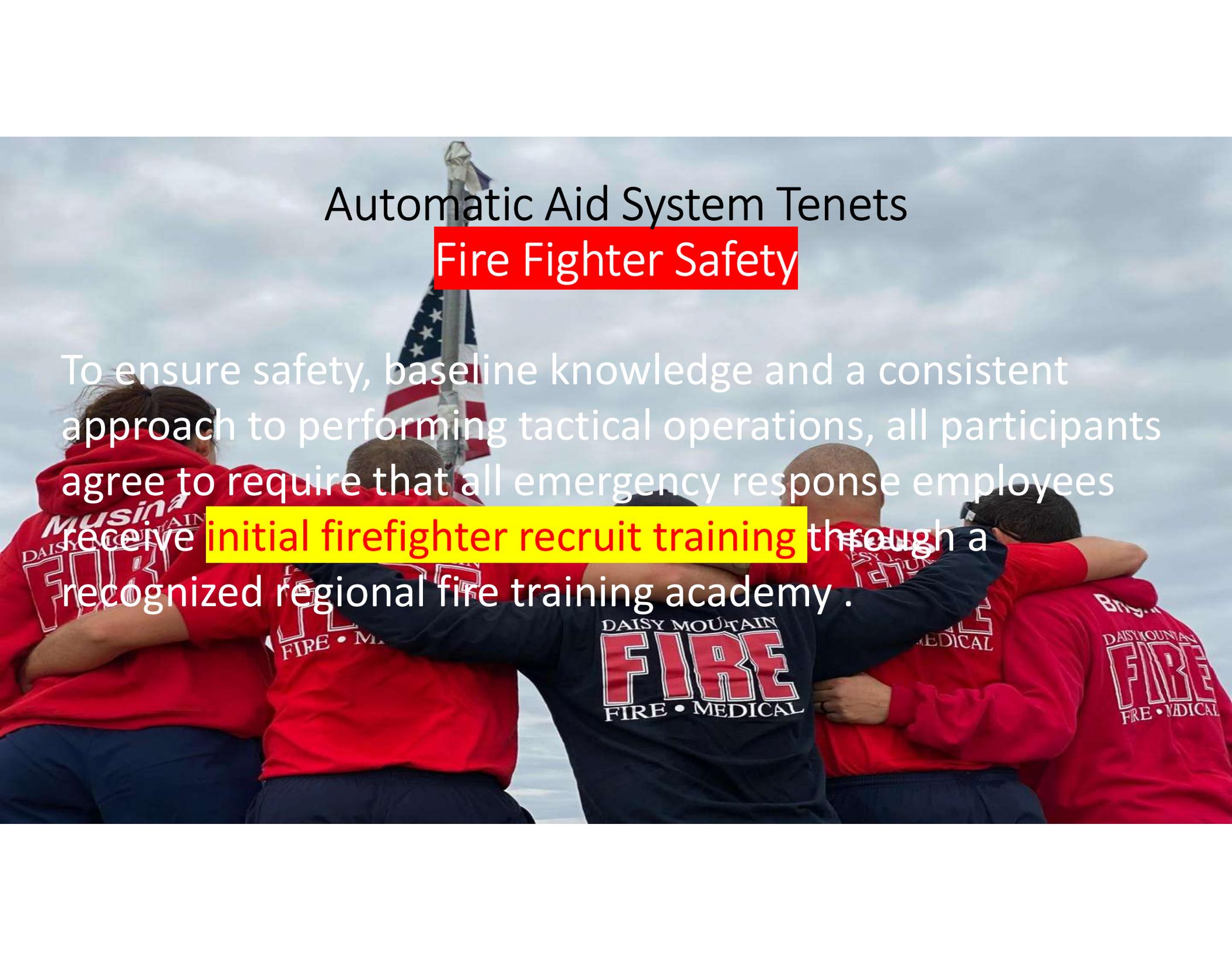
Automatic Aid System Tenets Fire Fighter Safety

- Participants shall use **standardized response criteria.**
- The CAD system can tailor the response to specific types of incidents by jurisdiction upon request by the jurisdiction needing the tailored response.

Automatic Aid System Tenets

Fire Fighter Safety

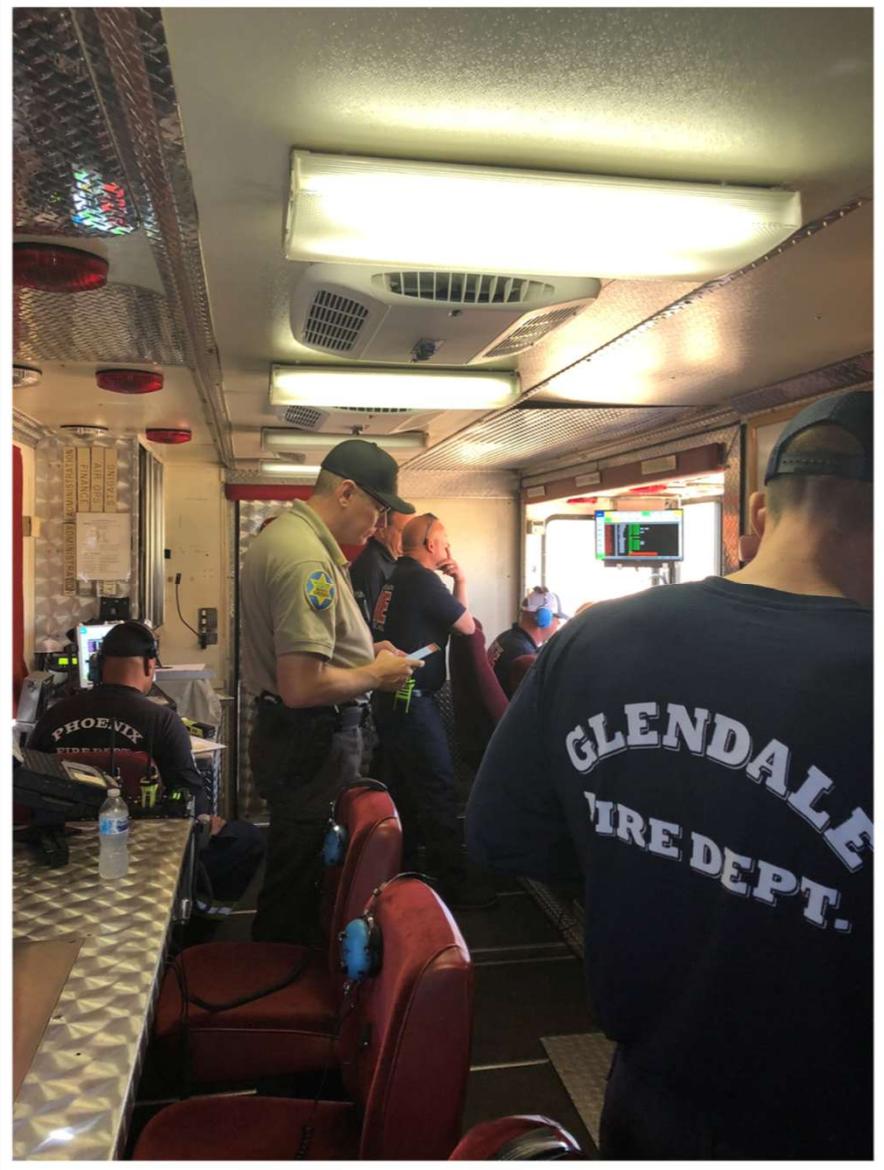
- **Full staffing** as described in NFPA 1710 on engines and ladders provides the most efficient and effective personnel safety and service delivery to the public. System Participants recognize the importance of service delivery and personnel safety issues.
- The minimum daily staffing level for all engines and ladders **shall be four (4) members** which is "full staffing" under NFPA 1710.



Automatic Aid System Tenets

Fire Fighter Safety

To ensure safety, baseline knowledge and a consistent approach to performing tactical operations, all participants agree to require that all emergency response employees receive **initial firefighter recruit training** through a recognized regional fire training academy .





Questions?





DAISY MOUNTAIN FIRE & MEDICAL

HONORABLE • COMPASSIONATE • EXCEPTIONAL

Brian Tobin
Fire Chief

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Office: 623-465-7400

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DaisyMountainFire.org

41018 N. Daisy Mountain Dr.

Anthem, AZ 85086

Phoenix Regional Automatic Aid System — Summary

The presentation provides an overview of the **Phoenix Regional Automatic Aid System**, one of the longest-standing and most advanced regional fire/EMS automatic aid programs in the United States, emphasizing **regional cooperation, firefighter safety, and data-driven dispatching**.

Regional Dispatch & System Scale

- The system is coordinated through the **Phoenix Metropolitan Regional Dispatch Center**, the second-largest Fire/EMS public safety answering point (PSAP) in the U.S.
- It dispatches for **21 fire/EMS agencies and 2 private ambulance providers**, serving **28 jurisdictions across four counties**.
- Coverage includes **2,913 square miles, 170 fire stations**, and approximately **620 frontline apparatus**.
- Annual workload exceeds **496,000 incidents** and **803,000 unit responses**, with a **90th-percentile call processing time of 1 minute 24 seconds**.

Automatic Aid Concept

- Automatic aid ensures the **closest, most appropriate available unit** is dispatched **regardless of jurisdictional boundaries**.
- All participants must belong to the **regional dispatch system**, using a shared CAD and automatic vehicle locator (AVL) infrastructure.

History & Regional Participation

- The Phoenix automatic aid model dates back to **1976**, making it one of the earliest regional systems in the nation.
- Jurisdictions joined incrementally beginning in **1982**, with continued expansion through **2020**, reflecting sustained regional commitment and growth.

System Innovation & Milestones

- Phoenix was the **first fire department in the U.S.** to:
 - Use **mobile data terminals (MDTs)**
 - Dispatch based on **actual unit location** rather than station assignment
 - Implement **capability-based dispatching** (ALS/BLS, specialized resources) as early as **1982**

- In **2005**, Phoenix implemented the **first CAD-to-CAD interface** that shared real-time unit location, availability, and incident data between different CAD systems.

Firefighter Safety as the Core Tenet

Firefighter safety is emphasized throughout the system's operating principles, including:

- **Standardized command procedures**, terminology, and incident management structures
- Use of the **Phoenix Fire Department "Bret Tarver" Manual, Volume 2** as the common operational doctrine
- Mandatory **interoperable radio communications**, including participation in the **Regional Wireless Cooperative**
- Adoption of an **Incident Safety Officer system** aligned with **NFPA 1521**
- Standardized equipment compatibility across agencies
- **Full staffing (4 personnel)** on engines and ladders in alignment with **NFPA 1710**
- Regional training standards, including recruit training through **recognized regional fire academies** and ongoing command-level training participation.

Overall Message

The presentation highlights Phoenix's automatic aid system as a **mature, safety-focused, and technologically advanced regional model**, built on decades of cooperation. Its success is rooted in **shared dispatching, standardized operations, interoperability, and a long-term commitment to firefighter and public safety.**

Staff Reports and Financials ACC Board of Directors

anthem
community council

Open Session Agenda Number 6

CONTACT:	Aaron Baker, Executive Director
MEETING DATE:	February 25, 2026
AGENDA ITEM:	Staff Reports and Financials for 2-25-2026
RECOMMENDATION:	Accept the Staff Reports and Financials

MARK YOUR CALENDARS

- Mar. 3 | [PUBLIC SAFETY ROUNDTABLE](#), 2:00 P.M., Civic Building
Mar. 5 | [ACCCA BOARD ADMINISTRATIVE MEETING](#), 3:00 P.M., Civic Building
Mar. 8 | [ANTHEM'S MARKET IN THE PARK](#), 9:00 A.M.-2:00 P.M, Community Park
Mar. 14-15 | [ANTHEM DAYS BUSINESS EXPO](#), 10 A.M.-4 P.M., Community Park
Mar. 17 | [APCA FINANCE COMMITTEE MEETING](#), 1:00 P.M., Civic Building
Mar. 17 | [ACCCA FINANCE COMMITTEE MEETING](#), 3:00 P.M., Civic Building
Mar. 21 | [SONORAN CHARITY CONCOURS SHOW](#), 11:00 A.M.-5:00 P.M., Community Park
Mar. 22 | [ANTHEM'S MARKET IN THE PARK](#), 9:00 A.M.-2:00 P.M, Community Park
Mar. 24 | [ACC FINANCE COMMITTEE MEETING](#), 3:00 P.M., Civic Building
Mar. 25 | [ACC BOARD OF DIRECTORS MEETING](#), 6:30 P.M., Civic Building
Mar. 26 | [ANTHEM BUSINESS SUPPORT COMMITTEE MEETING](#), 3:30 P.M., Civic Building

A. EXECUTIVE

- Anthem Neighborhood Watch – Still looking for leadership
- Transportation Updates
 - Anthem Pavement Preservation Project
 - [Loop 303, Lake Pleasant Parkway to I-17 Improvements](#)
 - [North Valley Corridor Study](#)
 - [I-17, SR-74 to Anthem Way Pavement Rehabilitation](#)
- State Trust Land Sales
 - TSMC and Pulte Homes purchased approximately 900 acres for \$197 million
 - Two upcoming sales for [Carefree and I-17](#) and [Dove Valley and I-17](#)
- [2026 Elections](#)
 - Voting began February 11 and ends March 6
 - Winners announced March 12
 - Seated at April Board meeting
- Streaming ACC Meetings on YouTube

B. BUSINESS SERVICES UPDATE

- Projects
- Architectural Reviews
- Compliance

C. HUMAN RESOURCES

- Current Workforce Snapshot – headcount and open position
- Employee Recognition – All-Hands Award Winner and Morale Committee
- Current Training – recent achievements
- HR Projects

D. PROGRAMS - All spring and some summer programs are available for sign up [online](#)

Aquatics

- [Tri 4 the Cure AZ](#) on March 14 at the Community Center and throughout the streets of Anthem
- Shout out to Jim Riga who is running our first official Triathlon Training Class now through March 14
- First New Lifeguard class is currently running, repeating every month through end of April
- Recert classes running each month, as well, for any returning guards
- Dolphins Swim Team has been doing great under Coach Dan and new Assistant Coach Tim

- Adult Swim Team, Youth Dive Team, Water Aerobics, Private Lessons and Coaching are all currently running with Group Lessons and Rec Swim Team starting in March
- We have two scuba groups renting the pool in the spring, Saturday and Sunday mornings once a month

Sports/Fitness

- Wellness Event on Saturday, February 21, from 8am-noon. Free fitness classes, vendors, bounce houses and fun for all ages.
- [New Fitness Classes](#) both am and pm added...come try them out!
- Rec Basketball season is running, also Soccer and Volleyball are open for registration
- Men's Adult Softball is filled up and running
- Strength Training and Fitness Classes as well as Personal Training available for all ages and abilities
- On the Courts - Pickleball Learn to Play and Cardio, plus groups for all levels; Tennis running for all ages and levels

Parks/Fields and Security

- Up to 78 High School parking spaces have been filled without incident
- Outdoor Recreation Cast & Catch Crew fishing and TRAILblazers hiking classes running successfully
- About to hit the busy season in the park with sports, events, ramada rentals, etc.
- 276 Dog Park Memberships as of 2/11

Youth/Family Programs

- February 13, we hosted a Father Daughter Sweetheart Dance - Sock Hop Theme from 5:30-7:30pm
- Presidents Day Camp – Monday, February 16 from 7am-6pm
- Spring Break Camp for Youth is open for registration running from March 16-20, 7am-6pm.
- Parents Night Out and Parents Day Out have been running monthly
- Some of our current programs include – Chess, Dance, Tutoring, Jujitsu, Sewing, Music and Painting

E. PARKS, FACILITIES AND CONSTRUCTION

Facilities

- Interviewing for Building Systems Supervisor in progress
- Fire, Intrusion Alarms and Door Access controls - transferred to AAM
- TKE Elevator Servicing in Civic Bldg. and Community Center
- HVAC –Warranty Repairs for Community Center Unit #19
- HVAC Control Enclosure at Community Center - completed
- ERV Equipment Installation for Community Center Locker Rooms - in progress
- Reserve Roof Repairs Project for Pumphouse – in progress
- Limble Implementation - portions of Civic Building, all Mailboxes, Culverts & Wall assets added

Landscaping

- Community Center Planter Upgrade - completed
- Wall Clearance and Pre-emergent Country Club 26,28,30,32,34 - completed
- Wall Clearance and Pre-emergent Parkside Units 2a,24,26 - completed
- Wall Painting in Country Club and Parkside - in progress and on schedule
- Repairs for Vehicle Strike of Landscape and Valve Box at Anthem Way - completed
- Phase I Arborist for ACC - in progress
- Backflow for Opportunity Way Park Irrigation - replaced
- Backflow Testing Submittals for ACC - completed
- Trees North of PFC Yard installation - completed

Parks

- Asphalt for Community Center Parking Lot - completed
- Stainless Steel Bollard for Clock Tower Sidewalk - replaced
- Asphalt for Main Community Park - substantially completed

Staff Reports and Financials

ACC Board of Directors

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Open Session Agenda Number 6

- Repairs to AVM Marble Obelisk - completed
- Transformer/Service Panel for Amphitheatre - installed
- Fish Habitats for Lakes - ordered (to lower chemical costs)
- 2-year Janitorial Contract - executed
- 2026 Poly to PVC and 2026 Granite Refresh - in planning stage

Construction

- 2 Pumps for North and South Falls - replaced
- 1 of 4 Pumps for Lake Falls - completed
- Sports Lighting Annual Lamp Replacement - in progress

F. CAPITAL PROJECTS UPDATE

- Community Center Locker Room Remodel – Partitions have experienced a shipping delay, latest timeline for partitions arriving 2/23
- Dog Park Modifications – Concrete and trees completed, benches have been built, installed benches 2/18
- Pickleball Court Resurfacing – scheduling for May with courts estimated to be closed two weeks

G. FINANCIALS

Financials will not be presented at the February meeting due to year end pending calculations. We encourage all property owners to take the time to become familiar with our financial standing and results. Please send your questions to accounting@anthemcouncil.com.

H. SPECIAL EVENTS and COMMUNICATIONS

- Promotion Ceremony took place at the [Anthem Veterans Memorial](#)
- [PACC 911 Adoptathon](#) at the Community Park on February 21 from 10am-3pm
- E-Bike Education Campaign
- [404 & Wash Areas](#) Education
- [Anthem Days](#) are fast approaching on March 14-15, with the Carnival March 12-15
- [Sonoran Charity Concours](#) Car Show coming to the Community Park on March 21 from 11am-5pm
- [Anthem's Market in the Park](#) going strong every other Sunday with dates posted on the website
- [Touch-A-Truck](#) returns on April 4 from 9am-1pm at the Community Park
- [Go Green Spring](#) on April 11 is for residents to recycle electronics, personal documents, etc.
- [Jim Martin STEM Scholarship](#) application deadline for 2026 is April 10.
- There will be five Fridays for [Music in May](#) with the lineup of bands already booked
- [Anthem Way & Activities Guide](#) watch for the relaunch

I. SUGGESTED MOTION:

I move to accept the Staff Reports and Financials.

ATTACHMENTS:

- None

Information Brief

ACC Board of Directors

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Open Session Agenda

CONTACT	Aaron Baker, Executive Director
AGENDA ITEM	Update from the Finance Committee

LINKAGE TO STRATEGIC PRIORITIES

- Manage community resources with care and pride.

PREVIOUS BOARD ACTION/ACTIVITY

Monthly	This is a standing monthly agenda item.
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ISSUE SUMMARY/DESCRIPTION

This is a standing monthly agenda item during which the Finance Committee Chair reports on the Committee's activities.

ATTACHMENTS

- None

Information Brief

ACC Board of Directors



Standing Open Session Agenda Item

CONTACT	Aaron Baker, Executive Director
AGENDA ITEM	Update from the Anthem Business Support Committee

LINKAGE TO STRATEGIC PRIORITIES

- Operational Excellence - Manage community resources with care and pride.

PREVIOUS BOARD ACTION/ACTIVITY

Monthly	This is a standing monthly agenda item.
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ISSUE SUMMARY/DESCRIPTION

This is a standing monthly agenda item during which the Anthem Business Support Committee Chair reports on the Committee's activities.

ATTACHMENTS

- None

Information Brief

ACC Board of Directors



Open Session Agenda Number 8A

CONTACT	Aaron Baker
MEETING DATE	February 25, 2026
AGENDA ITEM	Growth Committee as a Standing Committee Discussion

LINKAGE TO STRATEGIC PRIORITIES

- Organizational Leadership – Ensure a well-trained and professional board and staff
- Regional Growth - Proactively engage with regional growth to uphold Anthem’s interests
- Operational Excellence - Manage community resources with care and pride.

PREVIOUS BOARD ACTION/ACTIVITY

January 28, 2026	Director McKenzie requested that a discussion take place on the Growth Committee to be a standing committee, with Director Barbee as the second petitioner.
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ISSUE SUMMARY/DESCRIPTION

At the January 28, 2026 meeting Director Bob McKenzie and Director Mark Barbee requested an agenda item for discussion only focused on the future of the Growth Committee. Depending on the outcome of the discussion, there may be future agenda items for possible action.

Based on Mr. Parson’s comments during the 1-28-2026 Growth Committee Presentation, Director McKenzie proposed that the duties of the Growth Committee be merged into or set up as a standing committee. Director Barbee agreed.

The Growth Committee has done a lot of good work and gathered a lot of information that has been captured and stored so that future groups can use it. The main purpose of the committee was to examine the annexation question and they did that.

During their work, questions naturally arose about what is going on around Anthem—including TSMC. While these are good questions to ask, they do not fall directly under the purpose of the Growth Committee.

Consequently, staff recommends that the Growth Committee remain sunsetted for the time being and that it be reactivated in the future as annexation questions arise. The interest in TSMC and other regional growth can be funneled through the existing ABSC. In fact, several ABSC committee members are working on having TSMC present at a community meeting next month. This approach honors the Growth Committee's contributions while ensuring regional topics like TSMC continue to receive community attention through the ABSC.

ATTACHMENTS

- None

Information Brief

ACC Board of Directors

Open Session Agenda Number 9A

CONTACT	Aaron Baker, Executive Director Jonathan Ebertshauser and Michelle Taylor, Legal Counsel
MEETING DATE	February 25, 2026
AGENDA ITEM	Review of Bylaws and Code of Conduct Discussion

LINKAGE TO STRATEGIC PRIORITIES (check all that apply to the agenda item)

- Organizational Leadership – Ensure a well-trained and professional board and staff
- Operational Excellence - Manage community resources with care and pride.

PREVIOUS BOARD ACTION/ACTIVITY

November 19, 2025	Director Barbee requested that staff bring information to modify the council bylaws and/or the code of conduct in January. Treasurer Duckworth agreed that it should be a future agenda item.
January 28, 2026	Discussion was postponed and moved to the February meeting.

ISSUE SUMMARY/DESCRIPTION

At the November 19, 2025 meeting during the discussion about background checks, Director Mark Barbee and Treasurer Dave Duckworth requested an agenda item for discussion only focused on the council bylaws, code of conduct and how to amend them. Depending on the outcome of the discussion, there may be future agenda items for possible action.

ATTACHMENTS

- CHDB Memo Bylaws and Code of Conduct



CHDB Law

Condo | HOA | Defense | Business

1846 E. Innovation Park Dr.
Oro Valley, AZ 85755
t 520.744.9480 / f 520.744.9402

1400 E. Southern Ave., Suite 400
Tempe, AZ 85282-5691
t 480.427.2800 / f 480.427.2801

1550 Plaza West Dr.
Prescott, AZ 86303-0001
t 928.443.0775 / f 928.445.220

MEMORANDUM

michelle.taylor@chdblaw.com
t 480-427-2857

DATE: January 21, 2026
TO: ANTHEM.0001
FROM: Michelle Taylor
RE: Bylaws and Code of Conduct

We have been asked to provide guidance on the Anthem Community Council's ("ACC") Bylaws and Code of Conduct for the Board of Directors ("Board"). Specifically, we have been asked to explain what the Bylaws and Code of Conduct currently state as to Board qualifications, expectations, and polices; what action the Board may take in response to violations of either the Bylaws or Code of Conduct; and how to amend either governing document.

The Code of Conduct

The ACC Board's Code of Conduct is currently set forth in Part 3, Section 3.1.2 of the Board Policy Manual, updated June 1, 2020. All members of the Board are subject to and required to abide by the provisions outlined in the Code of Conduct. Specifically, within ten (10) days upon election to the Board, each Director is required to sign and provide to the Executive Director a statement which affirms that said Director has: (a) received a copy of Code of Conduct; (2) read and understands the Code of Conduct; and (c) agreed to comply with the Code of Conduct.

Part 3, Sections 3.1.2.1-20 list the specific tenets of the Code of Conduct that Director shall comply with once on the Board. It is worth noting that the tenets of the Code of Conduct are policies of the Board that Directors are required to comply with once they have been elected to the Board – they are not qualifications that a candidate must meet to run for the Board. Board eligibility qualifications are provided for in the Bylaws (see below for further analysis).

THIS MEMORANDUM IS CONFIDENTIAL AND MAY BE PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, OR AN AGENT OF THE INTENDED RECIPIENT, EXAMINATION OR DISSEMINATION OF ITS MESSAGE IS PROHIBITED. IF YOU HAVE RECEIVED THIS MEMORANDUM IN ERROR, PLEASE NOTIFY THE SENDER IMMEDIATELY BY CALLING 1-800-743-9324 AND RETURN THE MEMORANDUM TO THE SENDER VIA THE U.S. MAIL.

This firm may act as a debt collector. Any information obtained will be used for that purpose.

Board Action in Response to a Violation

In the event a Director violates any of the tenets set forth in Part 3, Sections 3.1.2.1-20, Part 3, Section 3.1.2.21 describes the Board's authority and the action the Board may take in response as follows:

21. Violation of Code of Conduct. If the Board (Director or Directors) has reasonable cause to believe a Director has violated a tenet of this policy, it shall inform that Director at a Council open meeting of the basis for such belief and afford that Director an opportunity to explain the alleged failure to comply. After hearing the Director's response, the Board can take the following actions as it deems appropriate:

- a. The Board can take immediate action as defined in Section M below; or
- b. The Board can form a Hearing Board, which shall be comprised of designated Board Directors and, if the Board so chooses, the Council attorney.
- c. Any Board Director who violates this Code of Conduct agrees that the Board may pursue all legal remedies against him/her, following a hearing before the Hearing Board. Such Board Director may be required to pay the attorney's fees incurred by the Board in any enforcement effort. The Hearing Board shall conduct its investigation and make recommendations for response via a report of its findings to the full Board of Directors at an open meeting within 30 days of the Hearing Board's formation.
- d. Sanctions. After pursuing one of the options, above, including conducting further investigation as warranted by the circumstances, if the Board determines the Director has failed to comply with this Code of Conduct, it shall take appropriate action, in open session, which may include the following:
 - i. The Board may wish to make a formal statement acknowledging the violation and resulting actions.
 - ii. Acknowledgement of the violation will be included on the Council web site for a 30 day time frame.
 - iii. The Board may issue a letter of warning to the Interested Director.
 - iv. Other action as deemed appropriate by the Board, including public censure, suspension from the Board, legal action, or removal from the Board.

How to Amend

To amend the Code of Conduct, the Board would simply need to adopt a resolution approved by a majority of quorum of the Board.

The Bylaws

As mentioned above, Article IV, Section 4.3 of the Bylaws identify the qualifications that both a Board candidate must meet to be eligible to run for the Board and an elected Director must maintain while on the Board. Those qualifications are as follows:

1. Each Director shall be natural person of at least 18 years of age.
2. Each Director shall be either: (1) an Owner of a Residential Lot, or (2) a person residing in a Residential Lot with the Owner who has the written consent of the Owner to serve as a director.
3. No Owner, resident, or occupant representing the same Lot may serve on the Council Board at the same time, and no Person simultaneously may hold two or more director positions on the Council Board.
4. Each Director shall not be delinquent in an assessment or other charge due the Council or an Association.
5. Each Director shall not otherwise be deemed by the Board to be in violation of the Council Documents or an Association Declaration.
6. Each Director shall complete such training requirements as the Council Board may establish.
7. Each Director shall execute, agree to and adhere to the Conflict of Interest policy in place at the time a candidate runs for office, is seated, or sits as a director of the council.
8. Each Director shall not have three consecutive unexcused absences from ACC Board meetings. *See* Article IV, Section 4.5.

Board Action in Response to a Violation

Any Director who, at any time, ceases to meet any of the qualifications set forth above for a period in excess of thirty (30) consecutive days may be removed from the Board with a two-thirds (2/3rds) vote of the Board at a meeting where a quorum or more of the Directors are present. The Director whose qualification is before the Board shall not be eligible to vote or participate in the deliberations. If present at the Board's meeting to consider the matter, the Director whose qualification is before the Board shall not count toward the quorum requirement or the vote on the matter of the Director's qualification to serve.

How to Amend

The ACC's amendment provisions are set forth in Article VII, Section 7.6 of the Bylaws which provides that the Bylaws may be amended "upon Council Board resolution approved by a two-thirds majority of the directors."¹ Upon a resolution by the Board to amend the Bylaws, "[a]ny procedural challenge to an amendment must be made within 90 days of the effective date of such amendment, or such amendment shall be presumed to have been validly adopted."

¹ Article VII, Section 7.6 contains amendment provisions considering the Community Developer's involvement if it owns property described in the Community Covenant for Anthem. However, the Community Developer no longer owns any such property and therefore does not need to be considered for the Board to amend the Bylaws moving forward.

Information Brief

ACC Board of Directors

Open Session Agenda Number 10

CONTACT:	Aaron Baker, Executive Director
AGENDA ITEM:	Future Board Agenda Items

LINKAGE TO STRATEGIC PRIORITIES

- Manage community resources with care and pride.

PREVIOUS BOARD ACTION/ACTIVITY

None	
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ISSUE SUMMARY/DESCRIPTION

This agenda item allows board members to discuss future agenda items. In order for an item to be added to a future agenda, the support of two board members is required per the ACC Board Policy Manual.

Section 4 – Meetings and Meeting Conduct

3.4.1 Council Board Meeting Agenda Formation

1. The Board authorizes the CEO to set the agenda for Board meetings, whether executive, special, or regular meetings.
2. To add an agenda item not already included by the CEO requires notification to the CEO in writing by two Board members, with copies to the full Board. Such items must be provided to the CEO five days in advance of the meeting. If provided after the agenda has been published, the CEO will publish an amended agenda in accordance with posting requirements in the bylaws.
3. The CEO shall provide a copy of the agenda to the presiding Council President prior to publication for review and discussion.
4. By majority vote, the Board shall adopt the agenda at the start of each meeting; at such time, items can be removed from or added to the agenda if supported by a majority of the Board. Once the agenda has been adopted, changes can only be made if approved by a 2/3 majority of the Directors present.

ATTACHMENTS

- None

The Anthem Community Council embraces and supports transparency with open discussion and public comment. There are several opportunities for public comment. The “Open Discussion” portion of the Board agenda provides an opportunity for residents to bring to the attention of the Board of Directors matters concerning the Anthem Community Council that are not on the evening agenda. The public also may speak on a specific agenda item when called upon by the Chair.

Residents’ Code of Conduct for Council Meetings

- Residents must not interrupt anyone who validly has the floor or otherwise disrupt the meeting.
- Once welcomed, please state your name and whether you are a Parkside, Country Club or Village resident.
- **Speaking time is up to 3 minutes**, at the discretion of the Board Chair.
- Residents must refrain from engaging in personal oral attacks on Board members, other residents, staff, guest speakers or vendors.
- Residents must refrain from using other residents’ names when speaking and must address all remarks to the Board Chair.
- Residents may not speak more than twice on any issue, subject to the discretion of the Chair.
- Residents must obey all orders made by Chair, including an order to step down/cease discussion.
- Residents must at all times behave with common courtesy and civility, and refrain from the use of abusive, rude, threatening or crude language.

Resident Question/Comment

If you wish to speak or submit a question/comment, complete and submit this form to Gay Johnson, gjohnson@anthemcouncil.com, by noon before the day of the meeting.

I wish to speak during:

- Open Discussion
- Agenda Topic | Agenda Item #/Topic _____
- I acknowledge that I will have three minutes to state my questions/comments.**

The following must be completed. **Highlighted sections are required.**

Name: _____

Address: _____

Phone: _____

Topic: _____

Email: _____