

anthem

community council

Fiscal and Resource Management Committee (FaRM)

2016 Work Program

| Task | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|---|------|-----|------------------|------------------|------|-----|------|-----|------|------|------|-----|
| Meeting Date - Wednesday Eve - 6:00pm | 16th | -- | 16th | -- | 18th | -- | 20th | -- | 21st | -- | 15th | -- |
| Special Meeting Dates - Budget Public Session | | | | | | | | | | 05th | | |
| Meeting Dates - BlackRock – Investment Updates | | | 16 th | | | | | | | | 15th | |
| Special Meeting Dates - Insurance Policy Review | | | | 20 th | | | | | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Monthly review of Financial Statements / Reports | X | X | X | X | X | X | X | X | X | X | X | X |
| Investment Policy & Performance Review | X | | | | X | | | | | X | | |
| Financial Reviews of any Pending Major Contracts | X | X | X | X | X | X | X | X | X | X | X | X |
| Insurance Program Review | | | | X | X | | | | | | | |
| Annual Review of Auditor's Report & Mgt Rep Letter | | | X | | X | | | | | | | |
| Financial Reviews of Special Projects or 1-Time Items | X | | X | | X | | X | | X | | X | |
| Participation in Finance Projects <i>(as/if needed)</i> | | | | | | | | | | | | |
| • Review Internal Control Policies & Procedures | | | X | | X | | X | | | | X | |
| • Review Receivables and Collection Practices | X | | X | | X | | X | | X | | X | |
| • Furthering Joint Finance Committees Projects | X | | X | | X | | X | | | | X | |
| • Annual Budget Preparation & Analysis | | | | | | | | | X | X | | |
| • Long Range Planning Project | X | | X | | X | | X | | X | | X | |
| • Other Projects | X | | X | | X | | X | | X | | X | |
| FaRM Support of 2016 Board Objectives / Projects | | | | | | | | | | | | |
| • Economic Development Expenditures | X | | X | | X | | X | | X | | X | |
| • Opportunity Way Master Plan Project | | | X | | X | | X | | X | | | |

Note: In months where there is no scheduled meeting, ACC Finance will provide full financials and a detailed memo on open issues for FaRM review and consideration. Special meetings can be scheduled as need.